APPLICATION CHECKLIST

Use this list to verify that you meet the minimum requirements & have completed all of the required steps. Please contact mmis.huntsman@usu.edu if you have any questions regarding your application.

APPLICATION DEADLINES

<table>
<thead>
<tr>
<th></th>
<th>Fall Start</th>
<th>Spring Start</th>
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</thead>
<tbody>
<tr>
<td>Domestic Applicant</td>
<td>1 July</td>
<td>1 November</td>
</tr>
<tr>
<td>International Applicant</td>
<td>15 May</td>
<td>1 October</td>
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MINIMUM REQUIREMENTS:

☐ 3.0 or higher GPA on your last 60 semester (or 90 quarter) credits
☐ 45th percentile on both the quantitative and verbal portions of the GRE or GMAT (both tests are acceptable)
☐ A good answer for WHY I want to get an MMIS from Utah State.
☐ * Completed the required Prerequisite Courses or approved equivalents.

* It is not necessary that the prerequisite courses are completed before you apply, but you will need to complete all of them before you may begin your MMIS coursework.

REQUIRED DOCUMENTS:

☐ 3 Letters of Recommendation
☐ Official GRE or GMAT scores
☐ Official College Transcripts from all attended universities
☐ Résumé
☐ Statement of Purpose
☐ Certification of knowledge of a programming language. This certification can be one of the following:
  • Certification of a programming language
  • An unofficial transcript if a programming course was taken in your undergraduate degree
  • Screenshot of an online course that you will complete before you begin your MMIS coursework
☐ Official TOEFL or IELTS scores (International Students only)

APPLICATION PROCESS:

☐ Apply to the MMIS program through the online portal
☐ Pay the application fee
☐ Take (and retake if needed) the GRE or GMAT to achieve a 45% in the quantitative and verbal portions of the exam
☐ Have the official scores sent to USU
☐ Submit all supplemental items
☐ Have application reviewed by MMIS Admissions Committee (you don't need to do anything here, but you would need to have everything complete and submitted before it can be reviewed)
☐ Receive official email of the decision made from the School of Graduate Studies

IF ACCEPTED:

☐ Accept your acceptance offer by emailing joan.rudd@usu.edu
☐ Sign and return your Letter of Intent (sent to you in a separate email from your acceptance letter)
☐ Meet (or correspond through email) with the MMIS Advisor to determine a Program of Study mmis.huntsman@usu.edu
☐ Complete any prerequisites listed on your official acceptance letter. Reference the prerequisite course section of our website for more information
☐ Register for classes
☐ Attend mandatory orientation during the first week of the semester

IF DENIED:

☐ You are welcome to reapply, but you may be asked to fix a deficiency. For example, if your GRE verbal was too low, you could retake the exam for a higher score. It is suggested that you contact mmis.huntsman@usu.edu and inform them that you plan on fixing the deficiency as quickly as possible.