



# Information Technology Application

JON M.  
HUNTSMAN  
SCHOOL OF BUSINESS  

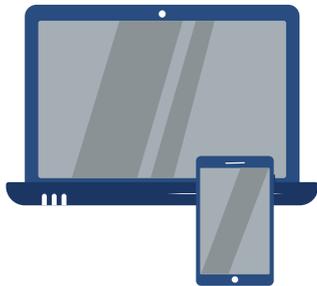
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UtahStateUniversity





## Information Technology Application



- Select and use appropriate technology to accomplish a given task
- Use computing skills to solve problems
- Proficiency with computer software programs





## From Job Descriptions:

### **Alternative versions of this role:**

- Track record of self-directed learning and mastery of new concepts
- Comfort with technology, including knowledge of Microsoft Word, PowerPoint, and Excel
- Familiarity with Adobe products and HTML is a plus but not required
- Experience with marketing automation is a plus
- Excellent academic record with a GPA above 3.5

- Must operate a personal computer and have advanced knowledge of word processing and spreadsheet.
- Ability to perform “miracles” using spreadsheets (preferred).
- Must be able to learn new software.





## From Job Descriptions (Continued):

### **Qualifications:**

- You will need a Bachelor's degree in Accounting
- Knowledge of Microsoft Excel and Word
- High degree of attention to detail

- Ability to reconcile general ledger accounts and perform various financial analyses.
- Computer literate with working knowledge of Excel, Word, and Adobe Acrobat.
- Proficient in the use of 10-key calculator.
- Ability to understand and follow instructions and work with minimum supervision.





CITE

A→あ



# proficient

[pruh-**fish**-uh nt]



Spell

Syllables

Synonyms

Examples

Word Origin

[See more synonyms on Thesaurus.com](#)

adjective

1. well-advanced or competent in any art, science, or subject; skilled:  
*a proficient swimmer.*





## familiar



CITE

A→あ



[*fuh-mil-yer*]

Spell  Syllables

Synonyms

Examples

Word Origin

[See more synonyms on Thesaurus.com](#)

adjective

1. commonly or generally known or seen:  
*a familiar sight.*
2. well-acquainted; thoroughly conversant:  
*to be familiar with a subject.*





## **Technical Skills:**

Google Drive

Microsoft Office Suite

Qualtrics

Canvas

Blackboard

EzPlug

Twitter

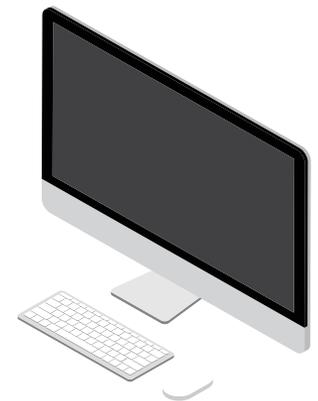
LinkedIn

Facebook

Instagram

Prezi

Adobe Connect





## Technical Skills for MIS or IT positions:

**Languages:** C, C#, ASP.NET 4.0, ASP.NET MVC, Visual Basic, PL/SQL, HTML, MATLAB, LABVIEW

**Technologies:** SAP BASIS and SAP SECURITY Administration, SALESFORCE.COM CRM, Web Services, ezPlug

**Operating Systems:** LINUX, UNIX, Windows 98/2000/2003/XP/NT/Vista/7, Macintosh OS X

**Databases/Tools:** Oracle 10g/9i, OLAP, OLTP, MS Visual Studio, MS SQL Server 2008/BIDS, SSIS, SSAS, SSRS, MSOffice

