Information Technology Application
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- Select and use appropriate technology to accomplish a given task
- Use computing skills to solve problems
- Proficiency with computer software programs
From Job Descriptions:

Alternative versions of this role:

- Track record of self-directed learning and mastery of new concepts
- Comfort with technology, including knowledge of Microsoft Word, PowerPoint, and Excel
- Familiarity with Adobe products and HTML is a plus but not required
- Experience with marketing automation is a plus
- Excellent academic record with a GPA above 3.5

- Must operate a personal computer and have advanced knowledge of word processing and spreadsheet.
- Ability to perform “miracles” using spreadsheets (preferred).
- Must be able to learn new software.
Qualifications:
• You will need a Bachelor’s degree in Accounting
• Knowledge of Microsoft Excel and Word
• High degree of attention to detail

○ Ability to reconcile general ledger accounts and perform various financial analyses.
○ Computer literate with working knowledge of Excel, Word, and Adobe acrobat.
○ Proficient in the use of 10-key calculator.
○ Ability to understand and follow instructions and work with minimum supervision.
Definition:
Proficient

proficient

[pruh-fish-uh nt]

Synonyms
Examples
Word Origin

See more synonyms on Thesaurus.com

adjective
1. well-advanced or competent in any art, science, or subject; skilled:
   a proficient swimmer.
familiar

[fuh-mil-yer]

Synonyms  Examples  Word Origin

See more synonyms on Thesaurus.com

adjective

1. commonly or generally known or seen:  
   a familiar sight.

2. well-acquainted; thoroughly conversant:  
   to be familiar with a subject.
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Technical Skills for MIS or IT positions:

Languages: C, C#, ASP.NET 4.0, ASP.NET MVC, Visual Basic, PL/SQL, HTML, MATLAB, LABVIEW

Technologies: SAP BASIS and SAP SECURITY Administration, SALESFORCE.COM CRM, Web Services, ezPlug


Databases/Tools: Oracle 10g/9i, OLAP, OLTP, MS Visual Studio, MS SQL Server 2008/BIDS, SSIS, SSAS, SSRS, MSOffice