

REGISTRATION

We suggest you register via ACCESS (Internet). ACCESS is available 24 hours a day, 7 days a week.

ACCESS Instructions

1. <http://www.usu.edu/registrar/ACCESS/index.cfm>
2. Select Login to ACCESS. (If you do not know your pin, please look this up using the UserID link in the green explanation text.)
3. Type in your User ID (A#) and PIN, then click on Login.
4. Select Student & Financial Aid.
5. Select Registration.
6. Select Term.
7. At this point, you may navigate according to your individual needs.

Registration

To look up CRN numbers for your courses:

1. Select Look Up Classes.
2. Select Term.
3. Select Subject.
4. Enter Course Number.
5. Select Campus.
6. Select Attribute Type if applicable.
7. Class Search

To add courses:

1. Select Add or Drop Classes.
2. Add course CRN numbers to worksheet
3. Submit Registration.

To drop courses:

1. Select Drop as Action
2. Submit Registration.

9/26/06



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